

**LUNENBURG COUNTY BOARD OF SUPERVISORS
GENERAL DISTRICT COURTROOM
LUNENBURG COURTS BUILDING
LUNENBURG, VIRGINIA**

Minutes of the August 12, 2021 Meeting

The regularly scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, August 12, 2021 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors Frank Bacon, T. Wayne Hoover, Alvester Edmonds, Mike Hankins, Edward Pennington, Charles R. Slayton, Robert Zava, County Administrator Tracy M. Gee, Deputy Administrator Nicole A. Clark and County Attorney Frank Rennie.

Due to the COVID-19 pandemic, guests, Supervisors and staff adhered to social distancing and wearing masks per the CDC guidelines.

Chairman Slayton called the meeting to order.

Supervisor Hoover provided the invocation and led the Pledge of Allegiance.

Chairman Slayton requested additions to the agenda from the Board and the public. Supervisor Hankins requested that Piedmont Senior Resources be added as 9F. Administrator Gee requested that the Resolution of Retirement be moved to item 6 and the Resolutions of Achievement be moved to item 7. Chairman Slayton asked if any Board Member had a conflict of interest with any topic on the agenda. There were none. Chairman Slayton requested any discussion for the Citizen Comment Period. There was none.

Administrator Gee shared the below Resolution of Retirement in honor of the Administrative Assistant of the Commonwealth's Attorney Office, Debra Crenshaw. Chairman Slayton presented the following resolution:

***WHEREAS**, Debra C. Crenshaw, Administrative Assistant in the Office of the Commonwealth's Attorney, retired on July 31, 2021, after fifteen years of outstanding and meritorious service to the Lunenburg County Commonwealth's Attorney Office; and*

***WHEREAS**, Debra began her career with Lunenburg County in March 2006; and*

***WHEREAS**, she performed the duties of Administrative Assistant to the Commonwealth's Attorney admirably and in a professional, proficient, confidential manner through a time of overwhelming caseloads, limited resources and remuneration; and*

***WHEREAS**, she assumed her duties responsibly, ethically, and tenaciously in assisting the Office of the Commonwealth's Attorney to achieve justice for the citizens of Lunenburg County; and*

***WHEREAS**, she treated the public with kindness and patience, earning the respect of those she encountered; and*

***NOW, THEREFORE, BE IT RESOLVED**, Debra, in all her endeavors has reflected great credit upon the County of Lunenburg.*

***BE IT FURTHER RESOLVED**, the Lunenburg County Board of Supervisors does hereby extend to Debra C. Crenshaw our sincere and grateful appreciation for her dedicated service to the Lunenburg County Office of the Commonwealth's Attorney and the County of Lunenburg and congratulate Debra C. Crenshaw on her well-earned retirement.*

Supervisor Pennington made motion, seconded by Supervisor Bacon and unanimously approved, to approve the Resolution of Retirement in honor of the Administrative Assistant of the Commonwealth's Attorney Office, Debra Crenshaw.

Administrator Gee shared Resolutions of Achievement for Lunenburg County Youth Baseball All-star 8U, 10U, and 12U World Series Teams. Chairman Slayton presented the following resolutions:



RESOLUTION OF ACHEIVEMENT

WHEREAS, the Lunenburg County Youth Baseball 8U Division II All-Stars had a very successful 2021 season representing the coach-pitch division; and
WHEREAS, the Lunenburg County Youth Baseball 8U Division II All-Stars won the District Championship held in Blackstone, VA; and
WHEREAS, the Lunenburg County Youth Baseball 8U Division II All-Stars won the State Championship held in Goochland, VA; and
WHEREAS, the Lunenburg County Youth Baseball 8U Division II All-Stars represented Virginia in the World Series in Laurel, Mississippi; and
WHEREAS, the Lunenburg County Youth Baseball 8U Division II All-Stars were led by Manager Katy Overby, Coaches Joshua Overby and Derek Barnes, and team members Mason Armes, Samuel Bacon, Jr., Camden Barnes, Branson Kiser, Ashton Lewis, Hugh Lynch Oakley Overby, Nicholas Rhodes, Jr., Franco Vazquez, Dawson Womack, and Dhamoni Woods, with added support from dedicated parents and family of the team members; and
WHEREAS, the Lunenburg County Youth Baseball 8U Division II All-Stars team represented the County with athleticism and good sportsmanship; and
NOW, THEREFORE, BE IT RESOLVED, that the Lunenburg County Board of Supervisors congratulates the Lunenburg County Youth Baseball 8U II Division All-Stars on their outstanding accomplishments during the 2021 season.
BE IT FURTHER RESOLVED, that the Lunenburg County Board of Supervisors wishes the team and coaches future success next season and in all endeavors.
Adopted this 12th day of August 2021.

Charles R. Slayton
Charles R. Slayton, Chairman
Lunenburg County Board of Supervisors

Charles R. Slayton
Charles R. Slayton, Chairman
Lunenburg County Board of Supervisors



RESOLUTION OF ACHEIVEMENT

WHEREAS, the Lunenburg County Youth Baseball 10U Division II All-Stars had a very successful 2021 season representing the division; and
WHEREAS, the Lunenburg County Youth Baseball 10U Division II All-Stars won the District Championship held in Prince Edward, VA; and
WHEREAS, the Lunenburg County Youth Baseball 10U Division II All-Stars won the State Championship held in Madison Heights, VA; and
WHEREAS, the Lunenburg County Youth Baseball 10U Division II All-Stars represented Virginia in the World Series in Laurel, Mississippi; and
WHEREAS, the Lunenburg County Youth Baseball 10U Division II All-Stars were led by Manager John Long, Coaches Brian Nowlin and Forrest Williams, and team members Colt Camp, Michael Elliott, Edward Hite, Vaden Liles, Bryan Long, Reed Nowlin, Blakely Overby, Landon Parker, Logan Reese, Christopher Walker, and Jayden Williams, with added support from dedicated parents and family of the team members; and
WHEREAS, the Lunenburg County Youth Baseball 10U Division II All-Stars team represented the County with athleticism and good sportsmanship; and
NOW, THEREFORE, BE IT RESOLVED, that the Lunenburg County Board of Supervisors congratulates the Lunenburg County Youth Baseball 10U Division II All-Stars on their outstanding accomplishments during the 2021 season.
BE IT FURTHER RESOLVED, that the Lunenburg County Board of Supervisors wishes the team and coaches future success next season and in all endeavors.
Adopted this 12th day of August 2021.

Charles R. Slayton
Charles R. Slayton, Chairman
Lunenburg County Board of Supervisors

Charles R. Slayton
Charles R. Slayton, Chairman
Lunenburg County Board of Supervisors



RESOLUTION OF ACHEIVEMENT

WHEREAS, the Lunenburg County Youth Baseball 12U Division II All-Stars had a very successful 2021 season representing the division; and
WHEREAS, the Lunenburg County Youth Baseball 12U Division II All-Stars won the District Championship held in Blackstone, VA; and
WHEREAS, the Lunenburg County Youth Baseball 12U Division II All-Stars won the State Championship held in Goochland, VA; and
WHEREAS, the Lunenburg County Youth Baseball 12U Division II All-Stars represented Virginia in the World Series in Laurel, Mississippi; and
WHEREAS, the Lunenburg County Youth Baseball 12U Division II All-Stars were led by Manager Dayton Powell, Coaches Christopher Barnette and Michael Bender, and team members Owen Barnette, Jack Bender, Ethan Blowers, Jordan Kiser, Zachary Lafoon, Juan Lara, Elijah Mathis, Chad Mattox, Colyn Parsons, Ewan Powell, and Caleb Word, with added support from dedicated parents and family of the team members; and
WHEREAS, the Lunenburg County Youth Baseball 12U Division II All-Stars team represented the County with athleticism and good sportsmanship; and
NOW, THEREFORE, BE IT RESOLVED, that the Lunenburg County Board of Supervisors congratulates the Lunenburg County Youth Baseball 12U Division II All-Stars on their outstanding accomplishments during the 2021 season.
BE IT FURTHER RESOLVED, that the Lunenburg County Board of Supervisors wishes the team and coaches future success next season and in all endeavors.
Adopted this 12th day of August 2021.

Charles R. Slayton
Charles R. Slayton, Chairman
Lunenburg County Board of Supervisors

Supervisor Pennington made motion, seconded by Supervisor Bacon and unanimously approved, to approve the Resolutions of Achievement for Lunenburg County Youth Baseball All-star 8U, 10U, and 12U World Series Teams.

Supervisor Zava made motion, seconded by Supervisor Edmonds and unanimously approved, to accept the Consent Agenda to include the Minutes of the July 8th, 2021 meetings, the Treasurer’s June reports and the following Warrants for Approval:

Additions for June 2021 printed in July 2021:
(for inclusion in FY21 expenses)

	Accounts Payable: #61329-44, 61381-83	\$ 88,815.70
July 2021:	Payroll: Direct Deposit	\$ 153,130.30
	Payroll Check #17233	\$ 770.17
	Payroll Taxes Federal:	\$ 49,607.34
	Payroll Taxes State:	\$ 8,784.47
	Payroll VRS payment:	\$ 34,093.98
	Payroll ICMA-RC payment:	\$ 1,082.27
	Payroll Health Savings Deposits:	\$ 3,858.62
	<i>Debt Service wire payments:</i>	\$ 576,448.11
	Accounts Payable: #61328, 61345-80, 61384-434	\$ <u>451,482.09</u>
	July Total:	\$ 1,279,257.35

Mr. Kevin Smith of VDOT presented their monthly report. He advised that work on Route 602 Longview Road was near completion. He added that patching is complete on Route 659 Old Mansion Road and Route 643 New Grove Road. Mr. Smith noted that a request had been forward to their engineering department to perform a traffic study on Mecklenburg Avenue in Victoria, continuing outside of town limits to Mecklenburg Street in the County. He advised that results should be available within sixty days.

Assistant School Superintendent and Finance Director James Abernathy provided the monthly school reports. He advised that schools plan to open the 2021-22 school year on Monday, August 16th, with five-days-per-week of in-person instruction. A virtual school option is available for students who prefer virtual learning. He noted bus capacity would be back to normal and they are working to install HEPA filters on all buses. All students and staff are required to wear masks at all times; masking outside will be optional. All schools will continue to serve free lunches. Mr. Abernathy continued to review the financial reports. He expects there will be some carryover from the 2020-21 fiscal year. Mr. Abernathy commented that they plan to use ESSER III funds to update HVAC systems at the elementary schools and install HEPA filtering systems. The cost for these systems will be about 3.8 million dollars and they should qualify for federal funds to assist with these updates.

Administrator Gee shared a request to declare items as surplus property. The Sheriff’s Office would like to declare the four vehicles below as surplus and donate them to the public schools.

The following vehicles belonging to the Lunenburg County Sheriff's Office have been donated to the Lunenburg County Public Schools **effective July 20, 2021**:

<u>Year</u>	<u>Model</u>	<u>VIN#</u>	<u>Est. Value</u>
2003	Chevrolet Impala	2G1WF55K539213741	\$200.00
2002	Chevrolet Impala	2G1WF55K529306743	\$150.00
2009	Ford Crown Victoria	2FAHP71V19X143898	\$150.00
2006	Ford Crown Victoria	2FAHP71W96X147539	\$150.00

Supervisor Zava made motion, seconded by Supervisor Edmonds and unanimously approved, to declare the four vehicles at the Sheriff's Office as surplus property and to transfer them to the Lunenburg County Public School system.

Administrator Gee advised that she recently advertised for bids to perform a cruise of approximately 161 acres of timber on the County-owned property located at 1320 Old Mansion Road. She advised that one bid was received from Aylor Forestry in the amount of \$1,500. After speaking with another potential bidder in the industry, Administrator Gee was advised that the timber did not have enough value to warrant a cruise, but assume chipping value of approximately \$80,000. The Board advised to respond to Aylor Forestry declining the offer due to the timber not having enough value.

Administrator Gee shared a memo from the Electoral Board explaining the need for printers and scanners for the electronic Poll Books at each polling place and a larger case to accommodate the additions. The total cost of thirteen printers, scanners and cases is \$4,594. Administrator Gee advised that Voting Machine funds would be used for this expense as this was not a budgeted purchase.

Supervisor Hankins provided an update on Piedmont Senior Resources. He noted that they are doing an excellent job of managing the money that is provided by the member localities. He added that 955 meals were delivered in June alone, not counting the other services they provide to seniors. Supervisor Hankins commented that PSR was currently hosting a duck derby fundraiser to help support more seniors.

Mr. R.T. Taylor of Davenport & Co., LLC, lead a discussion on providing financing options for the County-wide Emergency Radio System. He advised that Davenport proposes a "Dual Track" approach by making an application to the 2021 Virginia Resources Authority Fall Pooled Financing Program and distributing a Direct Bank Loan Request for Proposals to local, regional, and national banks. He noted that proposals would be due in late August and Davenport would present their analysis at the September Board meeting for review. County Attorney Rennie added that a ten percent down payment on the contract would be due before financing was completed. He suggested the Board consider for approval the following Resolution of Official Intent to Reimburse Expenditures with Proceeds of Bonds or other Indebtedness:

Board of Supervisors
Lunenburg County, Virginia

Resolution

At a regular meeting of the Board of Supervisors of Lunenburg County held in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia this 12th day of August, 2021:

Present: _____ Vote: _____

Charles R. Slayton, Chairman
Dr. Frank W. Bacon, Vice-Chairman
Alvester L. Edmonds,
J. Mike Hankins
T. Wayne Hoover
Edward W. Pennington
Robert G. Zava

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On motion of Bacon, seconded by Pennington which carried [unanimously] [by a vote of 7 to 0], the following Resolution was adopted:

RESOLUTION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF BONDS OR OTHER INDEBTEDNESS

WHEREAS, the Board of Supervisors (the "Board") of Lunenburg County, Virginia (the "County") has previously determined to undertake the acquisition and installation of a public safety emergency radio system (the "Project") and \$350,000 is needed promptly as a down payment for the Project; and

WHEREAS, the Board currently expects that the cost of the Project, excluding the costs of the financing thereof, will be approximately \$4,500,000 (excluding non-debt funding sources); and

WHEREAS, the Board currently expects to incur long-term indebtedness in an amount now estimated at \$4,500,000 to pay the costs of the Project, which indebtedness may take the form of tax-exempt or taxable bonds or other types of debt (the "Bonds"); and

WHEREAS, the proceeds of such Bonds may be used either for paying costs of the Project directly, or for repaying other indebtedness previously incurred, for the Project, together with costs of issuance of the Bonds, or for a combination of such purposes; and

WHEREAS, the County may also advance its own funds to pay expenditures relating to the Project (collectively, the "Expenditures") prior to receiving reimbursement for such Expenditures from the proceeds of the Bonds or other sources:

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County as follows:

1. The County intends to utilize the proceeds of the Bonds, or to incur other debt or utilize other sources of payment, to pay Project costs in an amount not currently expected to exceed \$4,500,000, including but not limited to the \$350,000 down payment Expenditure.

2. The County intends that the proceeds of the Bonds be used to pay or reimburse the County for the payment of Expenditures made after the date of this Resolution or made or incurred within 60 days prior to the date of this Resolution, or Expenditures which are incurred for certain preliminary costs such as architectural, engineering, surveying, soil testing, bond issuance expenses and the like. The County reasonably expects on the date hereof that it will pay or reimburse the Expenditures with the proceeds of the Bonds or other debt or sources of funds.

3. Each Expenditure will be, unless otherwise approved by bond counsel, either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Bonds, or (c) a nonrecurring item that is not customarily payable from current revenues.

4. The County intends to make a reimbursement allocation, which is a written allocation by the County that evidences the County's use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which (i) such Expenditure is paid or (ii) the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditures are paid. The County recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, and certain de minimis amounts.

5. The Board intends that the adoption of this Resolution confirms the "official intent" of the County within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.

6. Williams Mullen is hereby appointed as bond counsel in connection with the issuance of the Bonds.

7. The County Administrator and other officers of the County are hereby authorized and directed to take such actions, in consultation with the County's bond counsel or/ or the County Attorney, as may be necessary or desirable to implement the planning and structuring of the Bonds, including but not limited to negotiations with lenders or investment bankers for the Bonds and the engagement of such other professionals as may be necessary or desirable to assist the County and its bond counsel in this process, but such officers shall not obligate the County with respect to such Bonds without further approval by the Board.

8. This Resolution shall take effect immediately upon its passage.

CERTIFICATE

The undersigned Clerk of the Board of Supervisors of Lunenburg County, Virginia hereby certifies that the foregoing is a true, correct and complete copy of a resolution duly adopted by a majority of the members of the Board of Supervisors of Lunenburg County, Virginia present and voting during the meeting duly called and held on August 12, 2021, and that such resolution has not been repealed, revoked, rescinded or amended, but is in full force and effect on the date hereof. A summary of the members present or absent at such meeting, and the recorded vote with respect to the foregoing resolution, is set forth below:

Member Name	Attendance		Voting		
	Present	Absent	Yes	No	Abstaining
Charles R. Slayton, Chairman	✓		✓		
Dr. Frank W. Bacon, Vice-Chairman	✓		✓		
Alvester L. Edmonds	✓		✓		
J. Mike Hankins	✓		✓		
T. Wayne Hoover	✓		✓		
Edward W. Pennington	✓		✓		
Robert G. Zava	✓		✓		

WITNESS my hand and seal of the County this 12th day of August, 2021.

Tracy M. Gee
Clerk, Board of Supervisors of
Lunenburg County, Virginia

(SEAL)

A Copy Teste:

Tracy M. Gee
County Administrator

Supervisor Bacon made motion, seconded by Supervisor Pennington, and unanimously approved, to approve the Resolution of Official Intent to Reimburse Expenditures with Proceeds of Bonds or other Indebtedness.

Director of Planning and Economic Development Taylor Newton provided a copy of the most recent copy of the Solar Facilities Draft Ordinance. She advised that it will be reviewed by the Planning Commission and Solar Facilities Committee again at their upcoming meetings.

Administrator Gee shared information provided through the Commonwealth Regional Council by Attorney Bill Hefty regarding Regional Cigarette Tax Boards. The General Assembly adopted legislation in 2020 allowing

counties to adopt a cigarette tax at a maximum rate of forty cents per pack. The legislation allows at least six localities to create a Regional Cigarette Tax Board for the purpose of jointly administering the tax in a region, relieving the task from the localities. She asked the Board if they would like to pursue additional information on creating a Regional Cigarette Tax Board. Supervisor Zava commented that the County only has four stores that would collect the tax, all other stores are within town limits, directing those collected taxes to the towns. He does not believe the income for the County will outweigh the cost of administering the tax. Supervisor Hankins agreed, stating it may be beneficial for the towns but not for the county. Supervisors Bacon, Hoover, and Zava shared that they were against any new tax on one group of taxpayers in the County.

Director of Planning and Economic Development Taylor Newton provided her monthly report. She advised that the demolition at the Old Middle School continues. The contractor is still setting up permits and moving closer to demolition at the front of the building. They are working on seeding and planting toward the back of the property.

Administrator Gee provided her monthly report. She advised that the fuel farm at the Airport is currently condemned due to a flow meter malfunction. Airport Manager Larry Way is working with technicians to get it repaired. The new generator at the Animal Control facility will be installed in the next week. Administrator Gee noted that COVID cases are on the rise in the county. As of August 7th, there were thirteen active cases, however, no deaths or hospitalization have been reported in the past two weeks. She shared that grants for the School Resource Officer position and the Victim Witness position have been approved for the new fiscal year. Administrator Gee commented that Chairman Slayton and Vice-Chairman Bacon would not be able to attend the September Board meeting. Supervisor Hoover was asked and accepted to chair the meeting in their absence.

Supervisor Bacon made motion, seconded by Supervisor Edmonds, and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A1 for a Personnel matter, §2.2-3711A3 for Acquisition or Disposition of Publicly Held Real Property, and §2.2-3711A29 Contract discussion for on public property.

CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia (“Board”) convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES

Supervisor Edmonds
Supervisor Hankins
Supervisor Bacon
Supervisor Hoover
Supervisor Pennington
Supervisor Slayton
Supervisor Zava

VOTING NO

ABSENT

Supervisor Hoover made motion, seconded by Supervisor Bacon, and approved by roll call vote, with all seven Supervisors voting yes, and none voting no, to return to Open Session.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to adjourn.

Tracy M. Gee, Clerk
County Administrator

Charles R. Slayton, Chairman
Board of Supervisors